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THINGS I WILL CONTINUE TO DO

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THINGS I WILL STOP TO DO

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THINGS I WILL START TO DO

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PARTICULARS OF STUDENT

(To be filled by the Parent)

Student's name :

Grade:House :Adm. No.:.....

Date of birth: Blood Group:

Father's name :

Tel. No. (Off) : Mob No.:

Occupation / Organisation:

Mother's name :

Tel. No. (Off) : Mob No.:

Occupation / Organisation:



Siblings studying in this school, if any:

NameGrade.....

NameGrade.....

Res. Address:

Tel. No. (Res.):Emergency Contact No.:.....

Email ID :

DECLARATION

I declare that I have read the rules and regulations of the school and I fully agree to abide by them.

Signature of Father..... Mother



PARTICULARS OF STUDENT

(To be filled by the Parent)

Student's name :.....

Grade:House :.....Adm. No.:.....

Date of birth: Blood Group:

Father's name :

Tel. No. (Off) :..... Mob No.:

Occupation / Organisation:

Mother's name :

Tel. No. (Off) :..... Mob No.:

Occupation / Organisation:

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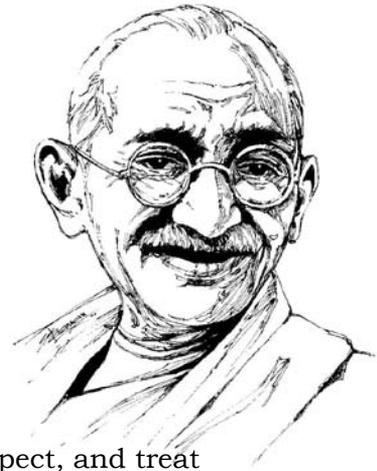
Signature of Father..... Mother

NATIONAL ANTHEM

“Jana Gana Mana Adhinayaka Jaya He,
Bharata Bhagya Vidhata
Punjab Sindhu Gujarat Maratha
Dravida Utkala Banga
Vindhya Himachala Yamuna Ganga
Uchchhala Jaladhi Taranga
Tava Subha Name Jage,
Tava Subha Ashisa Mage
Gahe, Tava Jaya Gatha.
Jana Gana Mangala Dayaka Jaya He,
Bharata Bhagya Vidhata,
Jaya He, Jaya He, Jaya He,
Jaya Jaya Jaya Jaya He”

PLEDGE

India is my country.
All Indians are my brothers and sisters.
I love my country.
I am proud of its rich and varied heritage.
I shall always strive to be worthy of it
I shall give my parents, teachers and all elders, respect, and treat
everyone with courtesy.
To my country and my people, I pledge my devotion.
In their well-being and prosperity alone, lies my happiness.
JAI HIND.



**PRAYER SONG**

Father, we thank Thee for the night
And for the pleasant morning light
For rest and food and loving care
And all that make the world so fair.
Help us to do the things we should
To be to others kind and good
In all we do, in all we say
To grow more loving every day.

PRAYER

Dear God help me to know you better.
And love my neighbours, for your sake.
Inspire me to study well, to respect my teachers
And to be kind to my companions.

PRAYER BEFORE CLASS

O God, Source of all wisdom, enlighten our minds. Help us to live in your presence and choose to do what is right always. Help us in our studies and to do our duties. Bless our parents, sisters and brothers, our school, our teachers and their families.
We pray to you to be with us, to strengthen us, be ahead of us, to guide us, be beside us, to protect us and be above us, to bless us.
Oh God, please accept our thanks and prayers

PRAYER AFTER CLASS

Dear God, we thank Thee for all Thy blessings,
Especially for having helped us in our studies

NOVENA TO ST. JUDE



Most holy Apostle, St. Jude, faithful servant and friend of Jesus, the Church honours and invokes you universally, as the patron of difficult cases, of things almost despaired of, Pray for me, I am so helpless and alone. Intercede with God for me that He brings visible and speedy help where help is almost despaired of. Come to my assistance in this great need that I may receive the consolation and help of heaven in all my necessities, tribulations and sufferings, particularly (make your request here)- and that I may praise God with you and all the saints forever.

I promise, O Blessed St. Jude, to be ever mindful of this great favour granted me by God and to always honour you as my special and powerful patron, and to gratefully encourage devotion to you. Amen

SHOWERS OF BLESSING

There shall be showers of blessing
 This is the promise of love
 There shall be seasons refreshing
 Sent from the Saviour above

Ch. Showers of blessing
 Showers of blessing we need
 Mercy drops round us are falling
 But for the showers we plead.

There shall be showers of blessing
 Oh, that today they might fall
 Now as to God we are confessing
 Now as on Jesus we call

Ch. Showers of blessing
 Showers of blessing we need
 Mercy-drops round us are falling
 But for the showers we plead.



OUR SCHOOL

Our school offers an outstanding educational programme that is committed to its vision, robust in its academic aims, innovative in instructional approaches and rigorous in its pursuit of excellence. The School has been the precursor of the much desired change to value based education and has become a world class institution within this short period.

The School employs a fine blend of proven teaching and instructional approaches based on principles of Montessori education and modern innovative approaches like NLP as children progress through their stages of development, with each stage building and expanding upon the previous one.

Our Novel programmes like” Education for Life”, Practical Life Skills Training, Focus Group Assistance, Roots & Wings Programme, etc., are some of the exclusive programmes for the wholesome development of the students.

Our dynamic associations and partnerships with international institutions bring together the best global initiatives to make learning a passion for our students and schooling a wonderful experience.

At St. Jude's Global School, we redefine education in its most literal sense, meeting the needs of today's bright young minds.

WORKING HOURS

CLASS TIMINGS

Grades 1 to VIII: Monday to Friday from 08:50 a.m. to 02:50p.m.

Grade IX to Grade XII: Monday to Saturday from 08:50 a.m. to 02:50p.m.
except Second Saturdays

Extended Day Programme [EDP]: Monday to Friday from 02:50 p.m. to 03:50 p.m.

Note: Students should arrive not earlier than 8:15 a.m. and leave not later than 4:00 p.m. as supervision is unavailable beyond this time.

OFFICE TIMINGS

Monday to Saturday - 9:00 a.m. to 5:00 p.m.
(Except Second Saturdays and Public Holidays)

SCHOOL UNIFORM

It is compulsory for every student to be dressed in full uniform. Students without proper uniform will not be allowed in the classroom. Handkerchief is an essential aspect of the uniform code.

For Grades up to VII

- ❖ Girls: Monday-Friday (except Wednesday):- Yellow, Orange and Green check suit type top with a slit on either sides and orange divided skirt with a flap in the front (culottes) and with Beige colour socks and Black shoes.
- ❖ Boys: Monday-Friday (except Wednesday):- Yellow, Orange and Green check shirts and $\frac{3}{4}$ Orange cargoes and with Beige colour socks and Black shoes.

For Grade VIII to X

- ❖ Girls: Monday-Friday (except Wednesday):- Cream half sleeve shirt, Striped Tie, Maroon Waist Coat & Maroon Pants.
- ❖ Boys: Monday-Friday (except Wednesday):- Cream half sleeve shirt, Striped Tie & Maroon Pants

For Grades XI and XII

- ❖ Girls: Monday-Friday (except Wednesday):- Cream $\frac{3}{4}$ th sleeve shirt, Striped Tie, Maroon Waist Coat & Maroon Pants.
- ❖ Boys: Monday-Friday (except Wednesday):- Cream full sleeve shirt, Striped Tie, & Maroon Pants
Sports Uniform – Wednesdays only
- ❖ Navy Blue, Red, Green and Yellow patterns on white T Shirts for Boys and

Girls of each House.

- ❖ For Grades up to V, White shorts for boys and divider skirts (culottes) for girls
- ❖ For Grade VI to XII, White pants for boys and girls.
- ❖ White socks and White canvas shoes

Students are allowed to wear black sandals on rainy days. However slippers are not permitted. Costly jewellery, ornamental items etc., must not be worn.

Please visit school website www.sjonsite.com for details of school uniform.

ADMISSIONS AND WITHDRAWAL

1. The school will accept all admissions as stipulated under the requirements of the Right to Education Act.
2. Admissions are open to all grades, subject to the availability of seats. Please see guidelines on Admission Procedure and Prospectus.
3. For fresh admission, parents should apply in the prescribed forms along with the Enrolment Agreement and Birth Certificate.
4. Fees in full is payable for the whole year, even if a student does not attend the school for any term or part thereof. Students joining the school in the middle of the term shall pay full fees for the term.
5. Notice of withdrawal and application for "Transfer Certificate" (TC) in the prescribed form shall be submitted to the Principal, stating the reason for withdrawal, at least TWO months in advance or BEFORE 31ST DECEMBER, whichever is earlier. If the TC application is not submitted before 31st December 2015, it will be deemed that the ward is continuing in the school for the following academic year. Withdrawal without proper notice period deprives the opportunity of another student and hence TC will be issued only on payment of full fees for the following one term.
6. The cost of attestation of TC, if required shall be wholly borne by the parents.
7. Transfer certificate will be issued only after payment of full fees and on submission of the No Dues Certificate from all pertinent departments.

Please refer to the Guideline on Issue of TC for further information.

Sanctions and Discipline Policy

1. Student must attend all classes regularly and participate in all curricular and co-curricular activities, examinations, tests etc. as per schedule. Failure to attend classes for a period of 5 continuous days without prior written intimation, shall entitle the School to take appropriate disciplinary actions.
2. The Student should participate in all programmes conducted by the school, irrespective of the parent's likes or dislikes. If the parent has an objection for his/her participation in a group event, the Principal may approve so, provided the parent submits a valid reason and pays the fees/charges payable for such group event, unless a valid medical certificate is produced.
3. The School reserves the right to suspend or expel a student without notice, in case of a serious breach of discipline, particularly if this has a detrimental effect on other students, in the opinion of the School.
4. The School may require at any time withdrawal of a child from School for any reason at the discretion of the Principal. Reasons may include matters related to the student's inability to attend or participate in school and/or get benefit from the School's curriculum or breach of regulations and obligations of the parent or the child.
5. As part of School's preventative programme carried out as per school's policy for safety and security of students, designated staff may conduct random or surprise searches on student's belongings. Any banned / prohibited items like mobile phones, electronic gadgets etc. shall be confiscated. These items shall not be returned to students or their parents as they are liable to make sure that no such items are brought to school for any reason whatsoever.
6. In the event of the child having a contagious or infectious disease or illness or in the event of an outbreak of a contagious or infectious disease, regardless whether the child is infected or otherwise, the Principal may at his discretion prohibit the student from attending School for such period as deemed necessary.
7. In case of a medical emergency, the child will be taken to the nearest clinic/hospital for medical attention. The school shall inform the parent immediately and the school responsibility shall cease from the time of admitting the child to the hospital. Complete medical expenses, legal or government charges incurred by the school in all such cases should be compensated / refunded by the parent.
8. The School shall not be liable for any personal injury, death or loss or damage of any kind whatsoever which the child may sustain at any time either within the School premises, authorised field trip or elsewhere, which is not attributable to the negligence of the School and its employees.
9. The School's decision on sanctions and discipline shall be final and binding all.

NEW STUDENTS

When your child joins the school he/she will be in a mixed-ability class of girls and boys under the guidance of their class teacher. Contact with their class teacher will vary according to which Year Group your child is in. However, if any problems should arise your first point of contact would be the class teacher. We see this link as a two-way process and we may, from time to time, contact you for further sharing of information. It is vital that we have your contact details and update the contact information in your child's diary, if there is a change.

No matter how big or small a problem may be, we are always available to talk, although prior notice is much appreciated.

LEARNING-SUPPORT MEETING INDIVIDUAL NEEDS

We recognise that an increasing number of children might have special educational needs of varying degree at some time during their school lives. This might be the result of general learning difficulties, specific problems or the need to be able to make full use of a specific ability. Sometimes learning problems can be lengthy and complicated and in other cases they can be overcome in a short period of time, through individual help and guidance.

It is our school's policy that all students have full access to all the opportunities we offer and achieve the best possible standards using their full potential. However, the school systems, teaching methods, learning approaches and materials may not be extensive and varied to meet the range and complexity of individual needs. In such cases the child may need special educational support to meet the requirements of children with specific learning needs.

When children experience significant learning difficulties, they might require extra teaching support either individually or in small groups under specialist teachers or guides. The length of time the children receive additional support depends upon the individual difficulties and the scale of progress. The additional costs incurred by the school to provide special attention shall be borne by the parent.

Parents are earnestly exhorted to provide their children with both physical and moral support, and it is intended that some work will be undertaken at home, with parental help, in order to facilitate progress. In case there is no significant progress within a reasonable time and if the school considers that the child will not be benefited from the school's programmes and resources, parents of such pupils will be required to withdraw them from school in their own ward's best interest.

The school endeavours to provide for the higher achievers, catering for their particular abilities or talents through both differentiated work and additional activities. Pupils who demonstrate a significantly higher level of ability than most pupils of the same age in one or more areas are supported through activities which further enhance and enrich their experience. These may be events organised through the school or by external organizations in this field.

HOMEWORK

Careful consideration has been given to develop our school's Homework Policy, which specifies the type and amount of homework assigned to a student. Homework not only provides an important extension to the pupil's learning process, but encourages qualities of perseverance, self-discipline and shows that education continues beyond school. It is one of the important areas where both home and school can work together for the benefit of your child. The following advice is an attempt to make this partnership as effective as possible.

- The homework time-table for each grade is prepared by the Class Teacher as per the Homework Policy.
- All home works are required to be completed and submitted within the prescribed time.
- Try to ensure that your child has a well-lit working area (maybe a bedroom or dining room) but preferably away from any distractions, yet within your eyesight.
- Try to show an interest in your child's work both at home and at school. Listen to problems; ask him/her about their day but without making this an ordeal.
- If your child has difficulties, you may guide, but don't do the work for him/her.
- If a student seems to spend more time on homework than expected, parents may inform the school by making a note in the diary.
- Pupils who do not complete a homework task will have their diary stamped with warning and a new date to submit. Parents of pupils who continually encounter difficulties in completion of homework must meet the respective teacher and principal to find permanent solution.

Please refer Guideline on Homework Policy for further information.

**UNIFORM SYSTEM OF ASSESSMENT
FOR GRADE IX & X**

DIVISION OF EXAMS

NAME OF THE EXAMINATION		MAX. MARKS	PORTIONS
First Term	Quarterly (Periodic Test 1)	50	1 st Quarter Portions
	Half Yearly (Periodic Test 2)	80	Syllabus covered till Half Yearly
Second Term	Pre-Annual Exam (Periodic Test 3)	50	50% of First Term + Portions covered after First Term
	Model Exam	80	Full Portions
	Annual Exam	80	Full Portions

MARK DISTRIBUTION

Total 100 Marks																					
80 Marks (Board Examination)	20 Marks (Internal Assessment)																				
Board will conduct Class X examination for 80 marks in each subject covering 100% syllabus of the subject of Class X only (Same way for Class IX conducted by school)	Periodic Test (10 Marks)	Note Book Submission (5 Marks)	Subject Enrichment Activity (5 Marks)																		
Student has to secure 33% marks out of 80 marks in each subject	<ul style="list-style-type: none"> Take the best two marks from 3 quarter or periodic exam Take the average of the best two marks Convert it to out of 10 	This will cover <ul style="list-style-type: none"> Regularity Assignment Completion Neatness & upkeep of notebooks 	This will cover <ul style="list-style-type: none"> For languages <ul style="list-style-type: none"> Speaking & Listening skills (ASL) For Science <ul style="list-style-type: none"> Lab Practicals, Project & Activities For Social Science <ul style="list-style-type: none"> Map Works and Project For Maths <ul style="list-style-type: none"> Math lab and Projects 																		
Marks and grades will be awarded for individual subjects																					
9 point grading will be same as followed by the Board in Class XII																					
<table border="1" style="width: 100%; text-align: center;"> <thead> <tr> <th>Marks</th> <th>Grade</th> </tr> </thead> <tbody> <tr> <td>91-100</td> <td>A1</td> </tr> <tr> <td>81-90</td> <td>A2</td> </tr> <tr> <td>71-80</td> <td>B1</td> </tr> <tr> <td>61-70</td> <td>B2</td> </tr> <tr> <td>51-60</td> <td>C1</td> </tr> <tr> <td>41-50</td> <td>C2</td> </tr> <tr> <td>33-40</td> <td>D</td> </tr> <tr> <td>32 & Below</td> <td>E (FAILED)</td> </tr> </tbody> </table>	Marks	Grade	91-100	A1	81-90	A2	71-80	B1	61-70	B2	51-60	C1	41-50	C2	33-40	D	32 & Below	E (FAILED)			
Marks	Grade																				
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61-70	B2																				
51-60	C1																				
41-50	C2																				
33-40	D																				
32 & Below	E (FAILED)																				

FOR GRADE VI - VIII

DIVISION OF EXAMS

NAME OF EXAMINATION		MAX. MARKS	PORTIONS		
			VI	VII	VIII
First Term	Quarterly	50	25% of Annual Syllabus		
	Half Yearly	80	Syllabus covered Till Half yearly		
Second Term	Pre Annual	50	30% of First Term + Portions after First Term		
	Annual	80	10% of 1 st Term covering significant topics + 2 nd term entire syllabus	20% of 1 st Term covering significant topics + 2 nd term entire syllabus	20% of 1 st Term covering significant topics + 2 nd term entire syllabus

MARK DISTRIBUTION

Term 1 (100 Marks) 80 Marks for Half Yearly Exam + 20 Marks for Periodic Assessment		Term 2 (100 Marks) 80 Marks for Annual Exam + 20 Marks for Periodic Assessment	
Periodic Test (10 Marks)	Note Book Submission (5 Marks)	Subject Enrichment Activity (5 Marks)	
<ul style="list-style-type: none"> Periodic Test 10 Marks with syllabus covered till announcement of test dates by school 	This will cover <ul style="list-style-type: none"> Regularity Assignment Completion Neatness & upkeep of notebooks 	This will cover <ul style="list-style-type: none"> For languages <ul style="list-style-type: none"> Speaking & Listening skills For Science <ul style="list-style-type: none"> Lab Practicals, Project & Activities For Social Science <ul style="list-style-type: none"> Map Works and Project For Maths <ul style="list-style-type: none"> Math lab and Projects 	

GRADE POINTS

Marks	Grade
91-100	A1
81-90	A2
71-80	B1
61-70	B2
51-60	C1
41-50	C2
33-40	D
32 & Below	E (Needs Improvement)

- ❖ Conduct the Activities and Practicals as per the syllabus.
- ❖ Uniform System of assessment followed for classes VI- VIII will be adopted for Classes I -V

CO-SCHOLASTIC ACTIVITIES (IX & X)

Co-curricular activities in the following areas be carried out by the teachers and will be graded term-wise

- ✓ Work education – work education refers to skill-based activities resulting in goods or services useful to the community
- ✓ Art Education (Visual & Performing Art)
- ✓ Health and Physical Education (Sports/Martial Arts/Yoga/NCC etc)

DISCIPLINE

The students will be assessed for the discipline which will be based on the factors like attendance, sincerity, behaviour, values, tidiness, respectfulness for rules and regulations, attitude towards society, nation and other grading on discipline will be done term-wise.

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Co-curricular activities in the following areas be carried out by the teachers and will be graded term-wise

- ✓ Work education – work education refers to skill-based activities resulting in goods or services useful to the community
- ✓ Art Education (Visual & Performing Art)
- ✓ Health and Physical Education (Sports/Martial Arts/Yoga/NCC etc)

3 Point Grading Scale

<p>A – Outstanding B – Very Good C – Fair</p>

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The students will be assessed for the discipline which will be based on the factors like attendance, sincerity, behaviour, values, tidiness, respectfulness for rules and regulations, attitude towards society, nation and other grading on discipline will be done term-wise.

3 Point Grading Scale

<p>A – Outstanding B – Very Good C – Fair</p>

- ❖ Uniform System of assessment followed for classes VI- VIII will be adopted for Classes I -V

SENIOR SECONDARY STREAMS**SCIENCE**

OPTION 1	OPTION 2	OPTION 3	OPTION 4	OPTION 5
English	English	English	English	English
Physics	Physics	Physics	Physics	Physics
Chemistry	Chemistry	Chemistry	Chemistry	Chemistry
Mathematics	Mathematics	Biology	Mathematics	Biology
Biology	Computer Science	Computer Science	Informatics Practices	Informatics Practices

COMMERCE

OPTION 1	OPTION 2	OPTION 3
English	English	English
Economics	Economics	Accountancy
Accountancy	Accountancy	Business Studies
Business Studies	Business Studies	Mathematics
Informatics Practices	Mathematics	Informatics Practices

HUMANITIES

OPTION 1	OPTION 2	OPTION 3	OPTION 4
English	English	English	English
Political Science	Political Science	Political Science	Political Science
History	History	History	History
Economics	Economics	Graphics	Multimedia
Home Science	Psychology	Home Science	Home Science

All of us do not have equal talent. But, all of us have an equal opportunity to develop our talents

PROMOTION CRITERIA FOR STUDENTS OF GRADE XI TO XII

As per the CBSE rules a student should pass in both theory and practical individually in all subjects, then only he/she will be declared passed.

CO-CURRICULAR ACTIVITIES AND COMPETITIONS

To cultivate Co-scholastic skills and provide a multi-faceted development, the school offers Extra-curricular Activities, as Extended Day Programme (EDP). These include Instrumental music, Dance (Western / Classical), Music (Western / Classical), Drawing & Painting, Zumba, Boxing, Basket Ball, Swimming, Yoga, Karate, Aerobics, Skating and a wide range of other indoor and outdoor sports and games. Participation in the EDP Programme is compulsory for all students. To learn more about the list of activities under the EDP, parents may refer to Guideline on Extended Day Programme.

Talent shows and competitions form a regular feature of the school. Parents are requested to encourage maximum participation of their ward and make use of the opportunities to their best.

NEWS READING

News is the first rough draft of history and in history, all the secrets of the world lie there in. Students of Grades IV to XII can subscribe to an English newspaper from the school. To inculcate the reading habit among students every day ten minutes would be spent for reading the newspaper.

WEEKLY QUIZ COMPETITIONS

House wise weekly quiz competitions will be held on every Wednesday to inculcate the habit of enquiry and gather information on new theories and discoveries. Category wise quiz questions will be put up on the notice board to enlighten the students.

INNOVATION, CREATIVITY & EDUTAINMENT (ICE)

The last working day of every month will be a class free day exclusively allotted for Innovation, Creativity & Edutainment. The ICE Activities will be led by students for the students to develop a culture of innovation, creativity and quality covering different pragmatic aspects of our life. On that day the students need to bring their lunch, water and snacks only.

EDUCATION FOR LIFE

Training and equipping the students with skills that are required to handle real life situations, is an integral part of our school programmes. Importance is given to develop the personality and soft skills of the students through various programmes. Their participation in multifarious activities including Roots & Wings

Training Programmes, Rainbow assistance etc., motivates them to discover for themselves and to build on their strengths and excel individually in the future, wherever they are.

ILLNESS AT SCHOOL

Students suffering from Chronic illness or illness of a serious nature (Cardiac, Neuro, Asthma etc) should submit a written statement about the same. If your child is unwell in the morning, he/she should not be sent to school. If students fall ill at school they should be promptly shifted as the school does not have the facility or staff to take care of sick pupils for a long period of time. In case the child is found ill, the school staff has the authority to isolate, return home or hospitalize the child and the parents will be contacted to take the child immediately.

Any medication that needs to be administered while at school must be handed over to the school office for safe keeping with clear written and signed instructions. Medicines must be in the original container with the pupil's name, class and dosage instructions clearly visible. As the school staff will be busy with their own official responsibilities, we do not advise parents to entrust school staff to administer medicines.

SCHOOL CANTEEN

School canteen facility aims to provide children of working parents to buy nutritious and healthy food at competitive prices during the school day. Meals are either cooked on the premises or bought from approved restaurants and food outlets. Pupils who cannot take full breakfast from home may bring some form of healthy 'snack' with them for break time. Pupils can also buy snacks items and fruits from the snacks counter.

Parents shall send canteen food order slip or coupon through the pupil for availing canteen services. Payments can be made daily, weekly or monthly. There is a choice of menu that operates on a rota basis during the week. If you would like to learn more about the menu and payment system, please contact the Catering Supervisor.

Parents are requested to consider healthy food options with quantity appropriate to the age and appetite of the student. Pupils are encouraged to bring and use fork and spoon for their lunch. Parents are advised to send packed lunches covered with a towel .

Pupils may bring water to drink during the day in a clean water bottle. Water dispensers are provided for them to refill their bottles during the day.

Fizzy drinks, chewing/bubble gums, etc., are not to be brought to school at anytime.

SCHOOL CONVEYANCE

School Conveyance facilities are available in selected routes. The details of routes, bus timings, conveyance charges, timings, etc., may be obtained from the Transport Supervisor.

1. The student shall be at the bus stop specified, at least 5 minutes ahead of the prescribed time. Those who miss the bus shall make their own arrangement to reach the school.
2. Deviation from approved route or picking up from home will not be allowed to reduce the effective time of travel of students and avoid unwanted delays.
3. If a change in collection point / stop is desired, the same shall be communicated by the parent through a written note to the Transport Supervisor with date and clear instructions at least one day before.
4. Instructions from parents on any change required in conveyance received over phone from parents or guardians shall not be entertained for safety reasons.
5. Parents, whose wards would not be travelling in the school bus, are requested to notify in advance the Bus Attendant or the Transport Supervisor about their absence.
6. It is anticipated that school bus may not ply on 2 working days per month for emergency reasons like repairs/breakdowns. Parents are required to make their own arrangements on such days. Conveyance fees will be refunded proportionately, if the school bus is not plying for more than two days per month.
7. A conveyance fee is fixed for a full month. Hence reduction in conveyance fees will not be allowed for availing bus facility for periods less than one month.

The school is keen to encourage pupils to take responsibility for their behaviour in the buses in the interest of the safety and welfare of all. The transport supervisor follows up incidents of poor behaviour on the buses. Serious or repeated incidents of misbehaviour may result in pupils receiving a ban from using the bus. Parents are required to support the school by ensuring their children behave responsibly on the school bus.

Parents are not expected to talk to / get any information from the drivers and the attendants, as it will affect the time schedule. For any information or complaints against the drivers or the attendants or about the transport arrangements, parents shall contact the transport supervisor.

Pupils using school transport are expected to:

- Remain in the seat given by the driver/attendant at all times.
- Listen to the instructions from the driver/attendant.
- Avoid behaviour that could distract the driver, as this could be dangerous.
- Keep emergency exits and aisles free of bags, musical instruments and sports items.
- Pay the transportation fees for the month in advance and obtain their bus passes.
- Behave in a good manner when waiting at the bus stop and when walking to and from the bus stop.

Please refer to Guideline on School Transport for further information.

SCHOOL ENTRANCE AND BUS BAY

To ensure safety and security of the students, all parents are requested to use the school conveyance facilities or own conveyance. Parents / guardians who bring pupils to school by own vehicles are requested to drive slowly and strictly observe safety signs.

Drivers of other vehicles, taxis, auto-rickshaws etc. will not be permitted to enter the school campus, unless they produce an authorised Visitor Identity Card obtained from the school. To obtain a Visitor Identity Card for a driver, parents are required to apply along with authorisation form and 2 passport size photographs of the driver at least 2 weeks in advance. Please refer to **Guideline on Tariff for Services** for cost details.

For safety and security reasons, the southern gate of school campus will be kept closed at all times. Entry of vehicles through southern gate is prohibited. However for the convenience of students and staff commuting from the southern part of the school, the pedestrian gate will be kept open from **8:30 am. to 8:50 am. and 3:40 pm. till 4:00 pm. on all school days.** The school driveway and bus bay must be kept free of parked and moving vehicles between **8:30 am. & 9:15 am. and 3:30 pm. & 4:10 pm.**

SCHOOL FEES

The St. Jude's Global School is not a profit oriented institution. Our policy on fees has been established to ensure smooth functioning of the school and to meet the expenses for your child's educational needs. Please refer to Guidelines on Fees to know the fees for the current academic year and the payment due dates.

1. All fees and dues shall be paid in advance, before 5th of every month or within 5 days from the due dates mentioned in the Guideline.

2. A late fees of Rs.50/- is payable for fees paid after 5 days. If the fees are not paid in full within 10 days from the due date, a fine of Rs.100/- will be collected.
3. If the fee is not paid before last day of the month, name of defaulters shall be removed from the Rolls on the first working day of the following month and a re-admission fee of Rs.300/- will be charged.
4. Parents shall pay the fees only at cash counters at the school campuses. No one other than the cashier is authorized to collect or receive fees unless otherwise notified by the management.
5. Parents shall obtain signed receipts for all remittances made to the school and obtain the Green Cards (No dues certificates). The Green cards shall be produced to the class teacher to obtain permission for participating in the school events, class assessments, etc.
6. Parents are advised not to send any fees with their wards.
7. Parents are encouraged to use the e-FEE system to pay the fees directly to the prescribed Bank account and send copy of the fees remittance slip by email or with their ward to the class teacher.
8. Transfer Certificate or any other certificates will not be issued unless all fees and fines are settled in full.
9. Caution deposits, will not be refunded, under any circumstance, without producing the receipt for the same. To make good the damages done by mystery students, 50% of the caution deposit will be deducted from the caution deposit at the time of issue of TC.
10. Parents shall keep the fees receipts in safe custody and produce them, when required by the school Principal. No copies of receipts shall be issued from the office for any reasons.
11. Parents who wish to obtain Annual Fee Certificate for IT purpose shall submit application with full information at least 2 weeks in advance.
12. ***Fees once paid shall not be refunded under any circumstance.***

Additional Charges and Contributions

The school believes in the value of co-curricular activities and their importance for the wholesome development of the children. Accordingly pupils are provided with maximum possible opportunities during the EDP. Participation in minimum 3 activities from the list of co-curricular activities is compulsory for all the students.

Additional charges will be levied for item of expenses that are not included in the school budget provisions, including but not limited to the following.

- ⇒ Trips and Activities (to cover cost of travel, entrance fees and any other activities).
- ⇒ Extended Day Programmes, co-curricular activities, annual arts and sports competitions etc.
- ⇒ Events and examination fees, enrolment and registration charges and expenses including travel to the institutions where the exam or event is conducted.
- ⇒ Statutory contributions and fees to be paid by the school

Parents may be required to make a contribution towards the cost of repair or replacement of school equipment or books damaged or lost by their child. This will be dependent on the nature and cost of the damage.

The school as a policy will not permit to exclude any pupil from attending a programme/activity/tour meant for the benefit of all students. Parents will be informed by letter, about such programme or activity, its educational value (where appropriate) and the cost involved, so that the activity takes place without compromising on quality. In case of parent's inability to pay the amount for such events on time for any financial reason, school may pay from its funds, to help the student participate in the programme. Such parents will be allowed to pay in convenient instalments and this can be requested in writing to the principal, in the strictest confidence.

HOSTEL - Hostel facility is available for Boys & Girls

STUDENT BEHAVIOUR

Students are expected to:

- ▶ Work to the best of their ability.
- ▶ Listen to and follow instructions given by members of staff and student leaders.
- ▶ Be properly equipped for all lessons
- ▶ Arrive at class on time and be ready to start.
- ▶ Complete and submit homework on time.
- ▶ Correct mistakes in written work
- ▶ Bring pens, pencils, ruler and eraser, colour pencils daily.
- ▶ Be respectful and considerate to all students, staff members and visitors.
- ▶ Be honest, truthful and trustworthy.
- ▶ Respect other people's belongings

- ▶ Not to touch, borrow or take others' property, without the owner's permission.
- ▶ Respect school property.
- ▶ Behave in the best manner when representing the school in public places e.g. trips, fixtures, performances, travelling to and from school
- ▶ Not to bring any of the following to school; chewing gum, jewellery (one stud only in each ear may be worn), personal stereos, mobiles, CDs, flash disks, camera, electronic gadgets or any illegal items.
- ▶ Walk on the left hand side in corridors and on the staircases.
- ▶ Line up quietly in single line.
- ▶ Use the litter bins available.

BULLYING

Bullying is the repeated action by one child over another individual with a wilful, conscious desire to hurt, threaten or frighten someone. It can be a physical (hitting, pushing, etc.), social (excluding someone from one's group etc.), psychological (ignoring, funny looks, taunting, etc.), verbal (name calling, spreading rumours). Other forms of bullying might include interference with personal property, extortion, etc.

The victim of bullying will be assured of appropriate action and school shall depute supervisors to check and report bullying. No matter how small the issue may seem, the school will take appropriate action against bullying including cutting of privileges, reporting to parents, etc. or such action appropriate to the case.

AWARDS

Awards and Gifts will be presented to pupils, teachers and parents who are role models and have made significant contribution to help the school achieve its stated goals. Please refer to Guideline on Awards and Criteria for further information.

SANCTIONS

For pupils, who fail to conform to the school's code of conduct, sanctions and behaviour monitoring cards are used to bring about the required level of behaviour.

Written Warning: 1 or 2 warning points are issued when a verbal warning has not succeeded in modifying the pupil's behaviour or for isolated instances of unacceptable behaviour.

Lunchtime Detention: It is issued to pupils who have accumulated 4 warning points. A second detention is issued to pupils who have accumulated 8 warning points. Lunchtime detentions are also issued for isolated incidents of misbehaviour.

Longer Detention / Cutting of Privileges are imposed on pupils who have accumulated 12 warning points or for more serious breaches of the school's code of conduct.

Isolation: Pupils, whose behaviour disrupts the learning of others, spend a period of time working individually with our Behaviour Support Manager in the behaviour support unit.

BEHAVIOUR CARDS

Yellow Card: It is issued when pupils have accumulated 8 warning points. The card holder's effort and behaviour is monitored for a period of up to 3 weeks.

Orange Card: It is issued to pupils who have accumulated 16 warning points. This is used to monitor a pupil's adherence to the targets set by the Supervisor / Principal for a period of up to 4 weeks.

Red Card: It is issued when pupils have accumulated 24 points. Pupils with red card who continue to misbehave will be withdrawn from the regular groups and work in isolation under the behaviour support unit.

Pupils whose behaviour is being monitored using any of these cards have the ability to redeem warning points by demonstrating consistently good behaviour and effort.

RULES AND REGULATIONS

1. Every student is expected to be courteous in talk and behaviour at all times. They must use polite expressions like "Thank you," "Excuse me," "Sorry," "Please," etc.,.
2. All are expected to speak in English at all times in the school premises, except during other language classes.
3. Students shall bring all the textbooks and notebooks as required by the teachers.
4. The classroom and school premises should be kept neat and tidy.
5. The School aims to maintain good discipline among students by way of appreciation and encouragement to take up responsibilities, self-direction and self-control, in co-operation with the parents. Severe action will be taken against those who indulge in any activity detrimental to the interest of the school.
6. Pupils with irregular attendance, habitual laziness and idleness, major misconduct and disobedience are liable to be dismissed.
7. Every student of the school must possess the School Diary and it should be brought to the school everyday.

8. Parents are requested to check the School Diary daily and sign against the communications. We also exhort parents to keep in touch with the class teacher, check school notice board, emails and school website to get updated about the latest developments, ongoing and upcoming school activities, etc., including days of absence of their ward.
9. All general communications to parents will be displayed on the School Notice Board. School may send some communications through its website, e-mails or SMS or notices, newsletters, etc., to the parents. (through their wards) Non-receipt of these communications will not be accepted as an excuse for failing to comply with the directions contained in it.
10. Any message to the teachers shall be communicated in writing, preferably through the diary. The parents should ask their ward to show such communications to the Class teacher and obtain initials as soon as the ward reaches the school.
11. No notices / leaflets containing matter of any kind related to the school shall be prepared, printed or circulated within or outside the school including the media without prior approval of the Principal.
12. Visitors including parents will not be allowed to meet the teachers or the students during the class hours without prior permission from the Principal.
13. Telephone calls to teaching staff are strictly prohibited during the class hours. For any specific information or clarification, we advise you to send a request slip to the concerned teacher seeking an appropriate time to call or meet. Also please avoid telephone calls after 6:00 P.M. and obviously in the morning hours.
14. Parents are also requested to:-
 - ✧ Communicate change of address, phone nos. or any information to the Principal in writing.
 - ✧ Drop your child, at least 5 minutes before the first bell and avoid unnecessary rush and the resulting stress on their ward.
 - ✧ Promptly record the "Leave of absence" in the school diary. Take the best interest to avoid absence from school on all working days.
 - ✧ Give the best care for the ward's personal health and hygiene. Ensure balanced diet. Please refer to Guidelines on Best Foods.
 - ✧ Donate at least one library book to the school's library on your ward's birthday, which will be a fine way to honour that day.

- ✧ Encourage your wards to participate in all the events and programmes and make use of the opportunities for their all-round development.
 - ✧ Volunteer in school programmes, attend meetings and pay the fees timely.
15. Complaints shall be lodged directly to the Principal in writing, to initiate permanent solutions and effective follow ups. Please refer to Parent Guideline on Complaints and Suggestions for further information. Parents may write direct to the Chairman [Email: sajennj@eim.ae], if they are not satisfied with the corrective action taken by the Principal.
 16. Parents are not allowed to shout at any school staff, as it would be a bad example to our students. Any report of misbehaviour shall be dealt with very seriously and may result in dismissal of the ward without serving any notice thereof.
 17. Parents should sign and return the report cards, assessment sheets, project reports and other work files on the same day of the Open House. All such documents shall be kept under the safe custody of the school, in order to produce them before the Inspection teams.
 18. Damage caused, if any to the school property will have to be made good by the parent. If the responsibility of the damage cannot be fixed on any individual or group, the cost of such damage shall be recovered from all the students collectively from the caution deposits or by payment against written notice from the Principal. The decision of the Principal in this matter would be final.
 19. In case of holidays for reasons like hartaal, strike etc., the school may conduct regular or special classes in order to make up for the class hours lost.
 20. Open Houses will be conducted class wise on dates notified by the class teacher. If it happens to be a holiday, the same will be conducted on the following working day.

SCHOOL DIRECTORS AND FACILITATORS

We are extremely fortunate in having an enthusiastic Board of Directors and Facilitators who are committed to maintaining and furthering the success of our school. They work hard on our behalf in numerous ways and meet informally with parents during the year to hear their views and discuss any issues. To learn more about the functions and privileges of the Directors and Facilitators, please refer to the School Administrative Manual. Should you be interested, come to the office and see the School Manager, for joining as a Director or Facilitator as vacancy arises.

A Note to the Parents

The enrolment of the pupil to the School implies that the parents of the ward have agreed to abide by the Rules and Regulations of the school and those framed from time to time, in the best interest of the school and all its students.

Whereas the School Management is committed to provide maximum possible assistance to suit the individual need of every student, at times it may not be practically feasible to make changes in policies, systems and procedures to suit the requirement of a specific student. Please be assured that such matters of concern will be looked into with due importance and a decision will be taken in the best interest of all the students and the school.

The decision of the Principal shall be final in matters related to the school including those related to disciplinary action for violation of school rules. THE MANAGEMENT RESERVES THE RIGHT TO MODIFY OR CHANGE THE RULES AND REGULATIONS AS AND WHEN FOUND REQUIRED AND THE MANAGEMENT'S DECISION WILL BE FINAL.

For amendments and the latest version of the school diary, please visit the school website: www.sjonsite.com or write to info@sjonsite.com. The most current version of this SCHOOL DIARY will be available on School's Official Website and will supersede all previous versions.

June 2017			
1	THU		Re-opening Day for Gr II to Gr X & XII
2	FRI		
3	SAT		Working Day for Gr IX,X & XII
4	SUN		
5	MON		Re-Opening Day –L.K.G, U.K.G, Gr. I & Gr XI, World Environment Day
6	TUE		
7	WED		
8	THU		World Ocean Day, Re-Opening Day Pre- K
9	FRI		
10	SAT	H	Second Saturday
11	SUN	H	
12	MON		Child Labour Prohibition Day
13	TUE		
14	WED		Monthly Test Gr XII, World Blood Donor Day
15	THU		World Elder Abuse Awareness Day
16	FRI		
17	SAT		Working Day- Gr IX, X &XII, World Day To Combat Desertification & Drought
18	SUN	H	Father's Day, National Reading Week (18-06-2017 to 24-06-2017)
19	MON		Litmus Test Gr V - Gr X Reading Competition Preliminary, World Sickle Cell Day
20	TUE		World Refugee Day
21	WED		International Day Of Yoga, World Music Day
22	THU		SMC Meet
23	FRI		Reading Competition Final Gr 1-XII, UN's Public Service Day
24	SAT		
25	SUN	H	Id-Ul-Fitr
26	MON		Club Activity, International Day Against Drug Abuse & Illicit trafficking
27	TUE		Open House Gr XII
28	WED		Grandparent's Congregation
29	THU		Prefect Election
30	FRI		ICE, Root's & Wings-Gr IX-XII
Two wrongs don't make a right			

July 2017			
1	SAT		Working Day Gr IX-XII, , National Doctor's Day, National Vanamahotsav (01-07-2017 to 07-07-2017)
2	SUN	H	
3	MON		Handwriting Competition, St. Thomas Day
4	TUE		Field Visit I - V
5	WED		
6	THU		Spelling Bee Competition-Preliminary
7	FRI		KIDZ FEST
8	SAT	H	Second Saturday
9	SUN	H	
10	MON		Monthly Test Gr XI & XII
11	TUE		World Population Day
12	WED		Malala Day, Debate Competition
13	THU		
14	FRI		Investiture Ceremony
15	SAT		Working Day for Gr. IX - XII
16	SUN		
17	MON	H	World Day For International Justice
18	TUE		International Nelson Mandela Day
19	WED		Quarterly Exam Gr I - X
20	THU		Club Activity
21	FRI		Open House Gr XI
22	SAT		Flag Adoption Day
23	SUN	H	Karkidaka Vavu, Parent's Day
24	MON		Spelling Bee Competition-Finals
25	TUE		
26	WED		
27	THU		Dr. A. P. J. Abdul Kalam's Death Anniversary
28	FRI		Nature Conservation Day, World Hepatitis Day
29	SAT		
30	SUN	H	
31	MON		
When in Rome, do as the Romans			

August 2017			
1	TUE		Inter House Quiz Competition Preliminary
2	WED		
3	THU		I'M A Star- Pre-KG to Gr. II
4	FRI		I'M A Star – Gr. III – Gr XII
5	SAT		I'M A Star – Gr. III – Gr XII
6	SUN	H	Hiroshima Day
7	MON		First Term Exam Gr. XI & Gr XII , Raksha Bandhan
8	TUE		Open House Gr I - Gr IX
9	WED		Quit India Day, Nagasaki Day, Field Visit Gr VI - Gr X
10	THU		Open House Gr X
11	FRI		Roots & Wings Gr III- Gr VIII
12	SAT	H	Second Saturday, International Youth Day
13	SUN	H	Organ Donation Day
14	MON		Independence Day Celebration
15	TUE	H	Independence Day
16	WED		Litmus Test Gr V - Gr X
17	THU		
18	FRI		Inter House Quiz Competition Final
19	SAT		Working Day- Gr IX- Gr XII, World Photography Day
20	SUN	H	Sadhbhavana Diwas
21	MON		
22	TUE		
23	WED		
24	THU		
25	FRI		ASTRAMACS
26	SAT		
27	SUN		
28	MON	H	Ayyankali Jayanti
29	TUE		National Sports Day
30	WED		Open House Gr XI & Gr XII, Small Industry Day - Activity
31	THU		Maria Montessori Day, Onam Celebration, Teacher's Day Celebration, School Closes for Onam Celebration
When the going gets tough, the tough gets going			

September 2017			
1	FRI	H	ID UL ADHA, National Nutrition Week (01-09-2017 to 07-09-2017)
2	SAT	H	
3	SUN	H	
4	MON	H	Thiruvonam
5	TUE	H	Teacher's Day
6	WED	H	Sree Narayana Guru Jayanthi
7	THU	H	Forgiveness Day
8	FRI	H	International Literacy Day
9	SAT	H	Second Saturday
10	SUN	H	
11	MON		School Reopens after Onam Vacation
12	TUE	H	Sree Krishna Jayanthi
13	WED		
14	THU		Hindi Diwas, World First Aid Day
15	FRI		
16	SAT		Working Day Gr IX-Gr XII, World Ozone Day
17	SUN	H	
18	MON		
19	TUE		
20	WED		Litmus Test Gr V - Gr X
21	THU	H	Sree Narayana Guru Samadhi, Alzheimer's Day, International Day of Peace
22	FRI		Roots & Wings UKG-Gr II
23	SAT		Educational Tour for Gr. I - Gr XII
24	SUN	H	World Deaf Day
25	MON		Social Justice Day
26	TUE		
27	WED		World Tourism Day
28	THU		Portion Completion for Gr XII
29	FRI	H	Mahanavami, World Heart Day
30	SAT	H	Vijayadashmi , Muharam
No man is an island			

October 2017			
1	SUN		National Blood Donation Day ,International Day For Elderly People
2	MON	H	Gandhi Jayanthi, International Day of Non-Violence, World Habitat Day Wild Life Week 02-10-2017 to 08-10-2017 Anti Un Touchability Week 02-10-2017 to 08-10-2017
3	TUE		World Nature Day
4	WED		World Animal Welfare Day
5	THU		
6	FRI		World Wildlife Day, World Food Security Day, Annual Sports Day
7	SAT		Working Day for Gr. IX- Gr XII
8	SUN	H	Air Force Day
9	MON		World Postal Day, Monthly Exam Gr- XI
10	TUE		First Revision Test Gr XII, National Post Day, World Mental Health Day
11	WED		International Girl Child Day
12	THU		World Sight Day
13	FRI		World Calamity Control Day
14	SAT	H	Second Saturday ,World Standard Day
15	SUN	H	Dr. A.P.J. Abdul Kalam's Birthday, World White Cane Day (Guiding The Blind),
16	MON		World Food Day
17	TUE		International Day for the Eradication of Poverty
18	WED	H	Deepavai
19	THU		Half Yearly Exam Gr I- Gr X
20	FRI		National Solidarity Day, World Statistics Day, World Student Day
21	SAT		Working Day Gr IX-XII
22	SUN	H	
23	MON		
24	TUE		UN Day
25	WED		Club Activity
26	THU		
27	FRI		
28	SAT		St. Jude's Day
29	SUN	H	
30	MON		Open House Gr XII , World Thrift Day
31	TUE		ICE , Rashtriya Ekta Diwas
Fortune favours the bold			

November 2017			
1	WED		Kerala Piravi , All Saints Day
2	THU		SCHOLEX
3	FRI		
4	SAT		Second Revision Test Gr XII, Second Term Exam Gr XI Working Day Gr IX-XII, World Citizen's Day, Guru Nanak Birthday
5	SUN	H	
6	MON		Open House Gr I- Gr X
7	TUE		Infant Protection Day
8	WED		International Day Of Radiology
9	THU		Legal Services Day, International Week Of Science & Peace 09-11-2017 to 14-11-2017
10	FRI		Transport Day
11	SAT	H	Second Saturday, National Education Day, International Energy Saving Day
12	SUN	H	
13	MON		
14	TUE		Children's Day, World Diabetes Day, National Cooperative Week (14-11-2017 to 20-11-2017)
15	WED		SMC Meet
16	THU		International Day for Endurance International Day For Tolerance & Peace
17	FRI		National Journalism Day
18	SAT		Working Day Gr IX-Gr XII, Open House Gr XI
19	SUN	H	National Integration Day, World Heritage Week (19-11-2017 to 25-11-2017)
20	MON		Child Rights Day
21	TUE		World Fisheries Day, World Television Day
22	WED		
23	THU		Little Expressions-2017-18 KG-Gr II
24	FRI		Little Expressions-2017-18 Gr III- Gr XII
25	SAT		
26	SUN	H	Constitution Day, National Law Day
27	MON		
28	TUE		
29	WED		
30	THU		Flag Day, Pet Show
			People who live in glass houses should not throw stones

December 2017			
1	FRI		First Model Gr XII, World AIDS Day
2	SAT	H	Milad Un Nabi, National Pollution Control day, World Computer Literacy Day, International Day of Abolition of Slavery,
3	SUN	H	International Day of Disabled Persons
4	MON		Navy Day, Litmus Test Gr V - Gr X
5	TUE		International Volunteer Day For Economic and Social Development
6	WED		Dr. B R Ambedkar's Death Anniversary
7	THU		Armed Forces Flag Day, International Civil Aviation Day
8	FRI		All India Handicrafts Week (08-12-2017 to 14-12-2017)
9	SAT	H	Second Saturday, International Day Against Corruption
10	SUN	H	Human Rights Day, Nobel Prize Day
11	MON		International Mountain Day, UNICEF Day
12	TUE		
13	WED		
14	THU		National Energy Conservation Day
15	FRI		Portion Completion Gr XI
16	SAT		Working Day Gr IX-Gr XII
17	SUN	H	International Migrants Day
18	MON		Youth Parliament
19	TUE		
20	WED		International Human Solidarity Day
21	THU		Portion Completion For Gr X, Open House Gr XII
22	FRI		Christmas Celebration, National Mathematics Day School Closes for Christmas Holidays
23	SAT	H	Farmer's Day
24	SUN	H	
25	MON	H	Christmas
26	TUE	H	
27	WED	H	Second Model Exam Gr XII
28	THU	H	International Bio-Diversity Day
29	FRI	H	
30	SAT	H	
31	SUN	H	
Hope for the best, but prepare for the worst			

January 2018			
1	MON	H	New Year.
2	TUE	H	Mannam Jayanthi
3	WED		School Reopens After X' Mas Vacation
4	THU		Oil & Gas Conservation Week and Fortnight (04-01-2018 to 10-01-2018)
5	FRI		
6	SAT		Working Day Gr IX- Gr XII
7	SUN	H	
8	MON		Pre Annual Exam Gr I- Gr X
9	TUE		Annual Exam for Gr. XI
10	WED		World Laughter Day
11	THU		Road Safety Week 11-01-2018 to 17-01-2018
12	FRI		National Youth Day, Swami Vivekananda Birthday
13	SAT	H	Second Saturday
14	SUN	H	
15	MON		Model Practical Exam-Gr XII, Army Day, Pin Code Week (15-01-2018 to 21-01-2018)
16	TUE		
17	WED		
18	THU		
19	FRI		
20	SAT		Working Day Gr IX- Gr XII, Open House Gr I to Gr X
21	SUN	H	
22	MON		
23	TUE		Netaji Subhash Chandra Bose Jayanti
24	WED		National Girl Child Day
25	THU		
26	FRI	H	Re public Day, International Customs Day
27	SAT		
28	SUN	H	
29	MON		Indian News Paper Day
30	TUE		Martyr's Day
31	WED		Model Exam Gr X, Open House Gr XI, Portion Completion Gr IX
Better late than never			

February 2018			
1	THU		
2	FRI		National Wet Land Day
3	SAT		
4	SUN	H	World Cancer Day
5	MON		
6	TUE		
7	WED		Portion Completion Gr I - Gr VIII
8	THU		Revision / Revision Test Gr I – Gr IX
9	FRI		SMC Meet
10	SAT	H	Second Saturday
11	SUN	H	World Day of the Sick
12	MON		Darwin Day, Annual Exam Gr IX
13	TUE		Sarojini Naidu's Birthday
14	WED	H	Mahashivarathri
15	THU		
16	FRI		Blessing Ceremony for Gr. X & Gr XII
17	SAT		
18	SUN	H	
19	MON		Chhatrapati Shivaji Jayanti
20	TUE		World Day of Social Justice
21	WED		International Mother Tongue Day
22	THU		
23	FRI		
24	SAT		
25	SUN	H	
26	MON		
27	TUE		
28	WED		National Science Day
Birds of a feather flock together			

March 2018			
1	THU		Board Exam Grade XII,
2	FRI		Holi, Open House Gr IX
3	SAT		Board Exam Grade X
4	SUN	H	National Security Day
5	MON		
6	TUE		
7	WED		
8	THU		International Women's Day, World Kidney Day
9	FRI		
10	SAT	H	Second Saturday
11	SUN	H	
12	MON		Annual Exam Gr I - Gr VIII, Dandi March day
13	TUE		
14	WED		Einstein Day
15	THU		World Consumer Right Day
16	FRI		
17	SAT		
18	SUN	H	
19	MON		
20	TUE		
21	WED		World Forestry Day, International Day For Elimination Of Racial Discrimination
22	THU		World Water Day, Convocation- UKG
23	FRI		World Meteorological day, School Closes For Summer Vacation
24	SAT	H	International Day For Achievers
25	SUN	H	
26	MON	H	
27	TUE	H	World Theatre Day
28	WED	H	
29	THU	H	Maundy Thursday
30	FRI	H	Good Friday
31	SAT	H	
A picture is worth a thousand words.			

CLASS/ HOME ASSIGNMENTS		
SUBJECT	Date -----	Assignment
	Parent's Sign-----	
Subject	Date -----	Assignment
	Parent's Sign-----	
Subject	Date -----	Assignment
	Parent's Sign-----	
Subject	Date -----	Assignment
	Parent's Sign-----	

There is no substitute for hard work

CLASS/ HOME ASSIGNMENTS		
SUBJECT	Date -----	Assignment
	Parent's Sign-----	
Subject	Date -----	Assignment
	Parent's Sign-----	
Subject	Date -----	Assignment
	Parent's Sign-----	
Subject	Date -----	Assignment
	Parent's Sign-----	

We will live under the same sky, but we don't have the same horizon

EXAM TIME-TABLE

Litmus Test/..... Monthly Test

DATE	SUBJECT	PORTION

Signature of Parent

Quarterly Test/..... Monthly Test

DATE	SUBJECT	PORTION

Signature of Parent

Litmus Test/..... Term Exam

DATE	SUBJECT	PORTION

Signature of Parent

Cross the bridge when you come to it

EXAM TIME-TABLE

Litmus Test/..... Monthly Test/.... Revision Test

DATE	SUBJECT	PORTION

Signature of Parent

Half Yearly/..... Term Exam/ Revision Test

DATE	SUBJECT	PORTION

Signature of Parent

Litmus Test/..... Model Exam

DATE	SUBJECT	PORTION

Signature of Parent

A chain is only as strong as its weakest link

EXAM TIME-TABLE

Pre Annual Exam/.... Model Exam

DATE	SUBJECT	PORTION

Signature of Parent

Model Exam/..... Revision Test

DATE	SUBJECT	PORTION

Signature of Parent

Annual Exam

DATE	SUBJECT	PORTION

Signature of Parent

Concentrate all your thoughts upon the work at hand. The sun's rays do not burn until brought to a focus.

FEE DETAILS				
Fee	Due Date	Last Date (without fine)	Amount	Signature of the Cashier
<u>First</u> Term Fee Special Fee Lab & Lib. Digi Class	1 st June 2017	10 th June 2017		
<u>Second</u> Term Fee Special Fee Lab & Lib. Digi Class	1 st Aug.2017	10 th Aug.2017		
<u>Third</u> Term Fee Special Fee Lab & Lib. Digi Class	1 st Nov.2017	10 th Nov.2017		
<u>Fourth</u> Term Fee Special Fee Lab & Lib. Digi Class	1 st Jan. 2018	10 th Jan.2018		

Progress

SUBJECTS	FIRST	
	Quarterly Exam	
	Score	Grade
Language I - English		
Language II - Malayalam		
Hindi		
Mathematics		
Science / EVS		
Social Science		
Computer Science / IT		
General Knowledge		
No. of Working Days		
No. of Days Present		
Class Teacher's Signature		
Principal's Signature		
Parent's Signature		

TIME - TABLE					
VIII					
VII					
I N T E R V A L					
VI					
V					
L U N C H B R E A K					
IV					
III					
I N T E R V A L					
II					
I					
DAY	MON	TUE	WED	THU	FRI

TIME - TABLE						
DAY	I	II	I N T E R V A L			III
			L U N C H B R E A K			IV
			V	VI	I N T E R V A L	
			VII	VIII		
MON						
TUE						
WED						
THU						
FRI						

WORDS OF WISDOM

1. Procrastination is the thief of time.
2. Rome was not built in a day
3. Spare the rod, spoil the child.
4. To error is human, to forgive divine.
5. The pen is mightier than the sword.
6. Love of money is the root of all evil.
7. We live in deeds, not in years.
8. Variety is the spice of life.
9. No man can serve two masters.
10. Money is a good servant, but a bad master.
11. There is a sufficiency in the world for man's need but not for man's greed.
12. We never know the worth of water till the well is dry.
13. There are no passengers on Spaceship Earth. We are all crew
14. To live a pure unselfish life, one must count nothing as one's own in the midst of abundance
15. Education is what remains after one has forgotten what one has learned in school.
16. The object of education is to prepare the young to educate themselves throughout their lives.
17. Education's purpose is to replace an empty mind with an open one.
18. Education is the movement from darkness to light.
19. Education is the ability to listen to almost anything without losing your temper or your self-confidence.
20. Be he ever so wise and strong, wealth confounds a man. In my view, anyone living in comfort fails to reason.
21. A person is known by the company he keeps
22. Action speaks louder than words
23. Beauty is in the eye of the beholder
24. Better to light one candle than to curse the darkness
25. Charity begins at home
26. Do not burn your bridges behind you
27. Courage is the measure of a Man, Beauty is the measure of a Woman
28. Life is neither a bed of roses nor a bed of thorns
29. Everything comes to those who wait
30. Honesty is the best policy

31. Old soldiers never die; they just fade away
32. A friend in need is a friend indeed.
33. The hand that rocks the cradle rules the world.
34. Bad news travels fast
35. Well begun is half done
36. The best things come in small packages
37. A bad workman blames his tools
38. Before criticizing a man, walk a mile in his shoes
39. A burnt child dreads fire.
40. A candle loses nothing by lighting another candle
41. Common sense is not so common
42. Confidence begets confidence.
43. Don't bark if you can't bite
44. Do not play with edged tools
45. An empty vessel makes the most noise
46. Don't bite the hand that feeds you
47. Time heals all wounds.
48. Each one, Teach one
49. The aim of Education is the knowledge not of facts but of values
50. To forgive and forget is the very mark of divinity.
51. Fools rush in where angels fear to tread.
52. God cures and the physician takes the fee
53. The grass is always greener on the other side
54. A guilty conscience needs no accuser
55. A half truth is a whole lie
56. Home is where the heart is
57. He who follows two hares catches neither.
58. Cleanliness is next to godliness.
59. Character is the glory of life
60. A good beginning makes a good ending
61. All that glitters is not gold.
62. A thing of beauty is a joy forever.
63. The apple never falls far from the tree.
64. All are not friends that speak us fair.
65. A rolling stone gathers no moss.
66. Character is the glory of life.

